

THE SOCIETY FOR THE PROMOTION OF HELLENIC STUDIES
(a Registered Charity)

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2012

THE SOCIETY FOR THE PROMOTION OF HELLENIC STUDIES

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REFERENCE AND ADMINISTRATIVE DETAILS

Charity Registration Number	245623
Charity Name	The Society for the Promotion of Hellenic Studies (also commonly known as The Hellenic Society)
Address	Senate House, Malet Street, London WC1E 7HU
Principal Bankers	Coutts & Co, 440 Strand, London WC2R 0QS
Investment Managers	Rathbones, 1 Curzon Street, London W1J 5FB
Auditors	Larkings (S.E.) LLP, Chartered Accountants, 31 St George's Place, Canterbury CT1 1XD

Hellenic Society Council

The following elected members of the Council are its Trustees for the purpose of charity law and throughout this report are collectively referred to as its Trustees. The Trustees serving during the year and since the year end were as follows:

President	Professor Chris Carey
Honorary Treasurer	Dr D Thomas
Honorary Secretary	Dr P Michelakis

Elected Members of the Council**2009-2012**

Mr S Anderson, Professor G Boys-Stones, Dr S Hitch, Dr L Prauscello, Professor M Silk, Dr S Turner, Dr A Zadorozhnyy.

2010-2013

Dr S Colvin, Ms H Eckhardt, Mr N Knoll (resigned November 2011), Dr L Mitchell, Ms M Mountford, Dr D Stewart, Dr J Taylor.

2011-2014

Ms K Bryce, Professor B Fowler, Dr J Haubold, Dr J Katz, Dr M Scott, Mrs A Thornton, Dr P Vasunia.

2012-2015

Dr. L Hau, Dr. P Horky, Dr A. Morrison, Dr. G Nisbet, Mr. J. Renshaw, Dr. A Ulbrick, Dr. N. Yamagata.

The following other officers and members of the Council serving during the year and since the year end but not considered to be Trustees were as follows:

Vice-Presidents

Professor P E Easterling FBA, Mr B Gilmore, Professor E W Handley CBE FBA Hon RA (died 17 January 2013), Mr George Lemos, Professor R G Osborne FBA, Professor C J Rowe OBE, Professor K B Saunders MD DSc FRCP, Professor Malcolm Schofield FBA, Professor B A Sparkes.

REFERENCE AND ADMINISTRATIVE DETAILS

Editors

Dr R Brock (Editor JHS), Dr M Wright (Reviews Editor JHS to August 2012), Dr. C. Constantakopoulou (Reviews Editor JHS from June 2012).

Honorary Librarian

Professor M H Crawford

Executive Secretary

Ms R Doyle

The Council is assisted by various Committees, the principal ones being the Editorial Committee, the Finance & Investment Committee and the Grants Committee. The membership of these Committees as at 31 December 2012 was as follows:

Editorial Committee

Professor C Carey, Dr D Thomas, Dr R Brock (Editor JHS), Ms R Doyle (Editor AR), Dr C Constantakopoulou (Reviews Editor JHS), Ms G Coulthard (Production Editor), Professor E Hall, Dr P Horky, Dr P Michelakis, Dr L Mitchell, Professor R Osborne, Dr D Stewart, Dr R van Bremen.

Finance & Investment Committee

Professor C Carey, Dr D Thomas, Ms K Bryce, Ms R Doyle (Secretary), Mr B Gilmore, Mr J Korner, Mr G Lemos, Ms M Mountford, Mr S Pearson.

Grants Committee

Professor C Carey, Ms R Doyle (Secretary), Dr P Michelakis, Ms K Bryce, Dr S Colvin, Ms H Eckhardt, Dr P Vasunia, Dr A Zadorozhnyy.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2012**

The Trustees present their report and the audited financial statements for the year ended 31 December 2012.

STRUCTURE, GOVERNANCE AND MANAGEMENT**Governing document**

The Society for the Promotion of Hellenic Studies, generally known as the Hellenic Society, was founded in 1879 to advance the study of Greek language, literature, history, art and archaeology in the Ancient, Byzantine and Modern periods. The Society is an unincorporated charity governed by its Rules, which were comprehensively updated at the 2010 Annual General Meeting. The full Rules of the SPHS can be consulted on the SPHS website. It is registered as a charity with the Charity Commission (registration date 17 December 1965). Membership is open to all those interested in any aspect of Hellenic Studies.

Election of officers and council

The governing body is a Council whose voting members comprise the President, the Hon. Secretary, the Hon. Treasurer and not more than a further thirty members ("Ordinary Members of Council") elected by the Annual General Meeting. These voting members are the Trustees of the Charity.

In addition, attendance at Council meetings, but not voting rights, is extended to any Vice-Presidents, the Executive Secretary, the Editors of the Journal of Hellenic Studies and of Archaeological Reports (currently, the Executive Secretary is also the Editor of Archaeological Reports) and, by invitation, the Librarian and Honorary Librarian of the Joint Library and the Director of the Institute of Classical Studies.

The President, Vice-Presidents and Ordinary Members of Council are elected by and from the members of the Society in Annual General Meeting. The President is elected for a non-renewable term of three years; the Vice-Presidents are elected for a renewable term of one year; and the Ordinary Members of Council are elected for non-renewable terms of three years, one-third of the Ordinary Members retiring each year. Following a rule change passed in 2010, the Hon Treasurer and Hon Secretary are elected at the Annual General Meeting for renewable periods of three years. The Executive Secretary and the Editors of the journals are appointed by Council without fixed term.

Trustee induction and training

According to the Rules, the Trustees of the Society can be elected only from the existing membership; thus generally speaking potential new trustees already have their own direct experience of the Society's library, publications, and events. New trustees are given orientation by the Executive Secretary to brief them on their legal obligations under charity law, the Rules of the SPHS, the role and recent activities of the Council and Society's decision making processes, and the recent financial performance and achievement of the charity, and are issued on election with a copy of the Society's risk management strategy. Where feasible, those standing as new Officers are invited to shadow the outgoing Officers in an Officer-elect capacity. All Trustees are encouraged to attend other Society meetings as appropriate where these will facilitate the undertaking of their role.

Organisation and structure

The Council administers the funds and other property of the Society in accordance with the Society's objects and is entrusted by the Rules with the control of the Society's publications and with exercising the general management of all the Society's affairs and concerns. It does this by setting strategy and policies for the furtherance of the Society's aims and by exercising supervision over the Society's Officers and the Editors of its journals. Council has appointed various Committees to advise it or carry out specific functions on its behalf, including a Finance & Investment Committee, an Editorial Committee and a Grants Committee, all of which report directly back to Council; the President is *ex officio* a member of all these committees. At the Annual General Meeting the Council presents to the members of the Society a report and accounts for their approval; the AGM appoints the auditors and elects Officers and Ordinary Members of Council, may be consulted by Council about major strategic issues, and may discuss and determine any other business notified in advance to the Council. It alone has power to amend the Society's Rules.

The Trustees who served during the year and since the year end are set out on pages 1 and 2. Day to day business is delegated to the Executive Secretary.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2012**

Related parties

The charity has a close relationship with its sister society, the Society for the Promotion of Roman Studies ("the Roman Society"). The two Societies have joint ownership and management of their library and share its costs. The Societies' Joint Library is maintained in conjunction with the library of the Institute of Classical Studies of the University of London and the amounts expensed in the Statement of Financial Activities as salary contribution and space costs in respect of the Library and the Society's own office are payable to the University of London, with whom a formal Memorandum of Understanding has been executed. A joint committee of the two Societies oversees the relations between the two Societies, the ICS and the University of London more generally.

Risk Management

The Trustees have a risk management strategy which comprises an annual review of the risks which the Society may face, the establishment of systems to mitigate such risks, and the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise. In the course of the year, the Trustees have duly re-examined the major governing, operational and financial risks which the Society faces. A key element in the management of financial risk is the setting of a robust Reserves Policy as set out on page 7.

OBJECTIVES AND ACTIVITIES**Objects of the Society**

The Objects for which the Society is established are:

- (i) to promote the study of Greek language, literature, art and thought,
- (ii) to advance the knowledge of the history of the Greek lands and peoples from antiquity to the present day, and
- (iii) to improve understanding of the Greek contribution to civilization

by means of the maintenance of a Library, by the publication of a Journal periodically, and by any other means which, in the opinion of the Council, are desirable.

Review of development, activities and achievement

The Society's resources are used to finance four main areas of activity to further its Objects, thus advancing education for the benefit of the public.

- 1) The maintenance of the Joint Library as referred to under Related Parties on page 4, which not only directly facilitates scholarly research and more general interest among fee-paying members but is also accessible to the scholarly community more widely through being made available as part of the Combined Library in partnership with the Institute of Classical Studies.
- 2) The annual publication of the Journal of Hellenic Studies and Archaeological Reports (the latter in conjunction with the British School at Athens), and other occasional publications. Both journals contribute to the general level of understanding of the classical world and the promotion and dissemination of learned research. The Journal of Hellenic Studies is widely recognized as an outstanding facility for the scholarly community in the United Kingdom and overseas, while Archaeological Reports disseminates details of recent archaeological excavations prior to full formal publication, to the benefit of all concerned with classical and Byzantine Hellenic culture.
- 3) The awarding of grants to undergraduates, junior researchers, schools and other institutions engaged in Hellenic Studies.
- 4) An annual series of lectures in London and throughout the United Kingdom.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2012**

In 2012, a fifth area of activity was added, namely:

- 5) The dissemination via the Society's website and other electronic media of news, comment and audio/pictorial resources relating to Hellenic studies and the Society's activities.

All five of these areas of the Society's activities were operated on a successful basis in 2012 and contributed to the advancement of education for the benefit of the public.

- 1) The Library continued in operation in the South Block of the Senate House. In addition to the members of the Hellenic and Roman Societies who pay subscriptions, 1508 people received swipe cards for free access to the collection under the aegis of the Institute of Classical Studies, in addition to which the Institute gave free access to 264 temporary visitors.
- 2) At 31 December 2012, 1333 copies of the 2012 journals had been distributed to Society members: 865 Full Members, 323 Student Associates, 117 Life Members, 27 Honorary Members and 1 Corporate Member. Institutional subscriptions continued to be managed by Cambridge University Press, who succeeded in further raising the number of institutional subscribers from 2376 to 2553, 1925 of whom subscribe by way of consortium arrangements (2011: 1761). 146 further copies were distributed by way of exchange for other journals. Volume 132 (2012) of the *Journal of Hellenic Studies*, the first in which the choice of articles was made by the new editor Dr Roger Brock, comprised ten articles and a reviews section, featuring in particular a review article on Comedy. For Volume 58 (2011-12) of *Archaeological Reports*, the core section "Archaeology in Greece" was produced again under the editorship of Professor Archibald and with continuing over view from Dr Morgan, and continued with the new more reflective and accessible role given it in 2011. The volume also contained a comprehensive and detailed review of Archaeology in Sicily 2006-10 by Franco De Angelis.
- 3) As in previous years, awards were made to research students, junior researchers. Schools, conferences and other institutions. The size of awards to schools was largely due to the continuing generosity of the A.G. Leventis Foundation. The full listing of grants awarded in the 2012 financial year will be included in the forthcoming Report for the Session 2011/12.
- 4) The Society organised three London events together with 15 lectures throughout the United Kingdom in co-operation with the Classical Association. The Spring event, organised in collaboration with the Roman Society, was a panel discussion of 'Oxyrhynchus: the city and its texts'. Dr. Michael Scott (Cambridge University) gave a lecture on 'Where Eagles Meet: Highs and Lows at the Centre of the Ancient World', at the Society's AGM. In the summer, the Society co-sponsored a cultural celebration of the Olympics which included a variety of exhibitions, public lectures and conferences.
- 5) The Society's website was comprehensively redesigned with the assistance of professional website designers (Pedalo). Vidcasts of lectures, a newsletter and short articles commenting on aspects of classical studies are available to members, while the parts of the site accessible to the public include news of lectures and other events, a digitised collection of images, not only the historic Stillman collection but also more recent photographs made available by the generosity of Thomas Coward and Professor Brian Sparkes, and information about the library and other resources and the Society's grant-giving programme.

As required by the Charities Act 2011, Council confirms that it has had regard to the Charity Commissioners' guidance on public benefit in planning and carrying out its activities.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2012**

Financial Review

The accounts show that in 2012 the Society had net incoming resources (prior to gains on investment assets) of £89,282 as compared to £118,982 in 2011, a fall of £29,700 reversing the underlying improvement in net incoming resources seen for the previous three years. Part of the £89,282 surplus is accounted for by capitalised acquisitions of books and periodicals for the library. Deducting net additions to tangible assets and adding back depreciation, we come to a surplus of £19,147, which more closely corresponds to the underlying cash position on the Society's ordinary activities. The equivalent figure for 2011 was a surplus of £65,821, giving a fall in surplus in 2012 of £46,674.

The principal cause of this fall in surplus was a rise in library space costs from £13,572 to £39,870, an increase of £26,298, as a result of the fact that 2012 was the first year fully to reflect the provisions of the Memorandum of Understanding between ourselves, the Roman Society and the University of London. The full impact of the University of London's demands has long been anticipated by the Society and has now finally taken effect.

Other negative factors included:

- £12,646 of website costs (principally the redesign of the site, and therefore largely non-recurring)
- £9,987 fall in our portion of library donations after adjustments (2011 saw the first fruits of an appeal for the library)
- £6,241 fall in general donations (2011 included the last instalment of the generous bequest left to the Society by Irma Short)
- £3,224 rise in investment management fees paid (2012 was the first full year of our contract with Rathbone Investment Management)
- £3,110 fall in subscription income received from members as a result of continued attrition to the membership base.

Partly offsetting the negative factors were principally:

- £16,839 rise in receipts from Cambridge University Press as a result of greatly increased sales of the digitised achieve of *JHS* and *AR*, which more than outweighed a fall in current year sales.
- £3,384 rise in investment income.

It should be noted that without the £27,282 of income from the sales of the digitised journals, the Society would have run at a non-negligible deficit. Whether the Society succeeds in achieving a surplus in 2013 is likely to depend on the size of the income from this source, which is very difficult to predict.

Gains of £83,131 were made on the Society's investment portfolio (2011: loss of £24,454), a good performance. These gains mean that at the end of 2012 investments stood at £1,155,757. They continue to be divided between the Veritas Equity Income Fund and the portfolio under the discretionary management of Rathbones.

The Society's investments therefore continue to give adequate financial reserves for the medium-term, even if deficits turn out to be unavoidable in the short term.

Plans for future periods

For 2013 the Trustees have outlined the following plans for their five main areas of charitable activity:-

- 1) Joint Library - The Library will continue to keep its outstanding collection up to date by acquisitions of further books and periodicals.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2012**

- 2) Publications - the *Journal of Hellenic Studies* (volume 133) and *Archaeological Reports* (volume 59) will again be published both in print and online at the end of the year in partnership with Cambridge University Press.
- 3) Grants - the Trustees continue their support to academic conferences through bursary schemes, to research students and scholars at the start of their careers through book and travel grants, to schools through support of widening participation initiatives and book grants, and to summer schools and archaeological excavations through relevant bursaries. Even though it is anticipated that during 2013 we will exhaust the Centenary Fund, the restricted fund that has hitherto been the largest source of grants, the Trustees envisage continuing broadly the present levels of grant-giving by also making use of unrestricted funds for the first time for many years.
- 4) Events - for 2013 the Society has organised a panel of distinguished speakers in March (Dr Rosa Andújar (UCL), Prof. Miriam Leonard (UCL), Dr. Fiona MacIntosh (Archive of Performances of Greek and Roman Drama, Oxford) and Dr. Pantelis Michelakis (University of Bristol)) to discuss 'Greek Tragedy in the Modern World' from a range of perspectives. Prof. Roderick Beaton (Koraes Professor of Modern Greek and Byzantine History, KCL) will present a lecture in June on 'Byron's Greece'. The Society will also present a lecture at its AGM by Robin Lane Fox (Emeritus Fellow, New College Oxford) on 'Alexander and the Gods -and the Early Successors'.
- 5) Website - the Society will continue to enhance its offering of material to members and non-members.

Investment Policy

The Society seeks to maintain and preferably enhance the real value of its investment portfolio and it is prepared to risk some degree of capital loss to achieve this enhancement. Equities presently represent approximately three-quarters of its financial assets held for investment purposes. The balance of the investment portfolio is mostly in fixed interest, with a small amount in cash; the Society is willing to use other asset classes provided reasonable liquidity can be assured.

The Society draws income from its investment portfolio as a necessary component of the funding of its ordinary activities, but it has no current plans to draw down a material amount of capital. Council has instructed those managing the portfolio that while the Society would be pleased to see its investment income enhanced from previous levels, that consideration should not distort the management of the portfolio. No specific investment income level is taken as a target.

The Society has appointed a professional fund manager, Rathbones Investment Management, to have custody of the Society's entire investment portfolio and discretion in managing approximately half. For the latter purpose the manager has agreed to take into account the composition of the element over which it does not have discretion, which continues to be invested in the Veritas Global Equity Income Fund. The Finance & Investment Committee, and through them Council, keep under review the overall arrangements and the Committee has the authority to deal with the portfolio as necessary. Council has not set specific parameters for asset allocation between equities, fixed interest, bank deposits and other asset classes. Council has adopted the policy that the Society should maintain holdings of individual equities or individual bonds only for that part of their portfolio that is under professional discretionary fund management; that part of the portfolio that is invested outside those arrangements is to be invested only in a managed fund or funds.

Reserves

The Society maintains general reserves matched by both financial and non-financial assets. The Society maintains reserves matched by financial assets as a matter of prudence, partly to protect itself against sudden falls in income and unplanned increases in costs but also because the Society's income from reliable recurrent sources is projected in the imminent future to be insufficient to cover its planned costs, making it dependent in the long term on legacies and campaigns for donations; it therefore also maintains reserves to allow it to maintain its operations while it seeks long term solutions to its shortfall in recurrent income.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2012**

In calculating the financial reserves that are needed, the Trustees have regard to the level of non-discretionary expenditure budgeted for the following year, the continuing and long-term viability of its arrangements with key partners (bearing in mind their own respective positions) and the size of the anticipated annual deficit. In determining the mixture of bank deposits of varying maturities and other investment media, the Trustees have regard to the need to ensure coverage of non-discretionary expenditure for the following twelve months even in the event of a major shortfall in subscriptions or investment income. In addition, a material element in the reserves is matched by the Society's share of the Joint Library owned by itself and the Society for the Promotion of Roman Studies, maintenance of which is one of the main ways in which the Society fulfils its charitable objects.

The Finance & Investment Committee monitors and reviews the Society's policies, the levels of its reserves and their liquidity and reports to the Council of the Society.

Fixed Assets

Any changes in tangible fixed assets during the year are detailed in the notes to these financial statements.

Grant awarding policy

Decisions on grants are made either by the Council of the Society or by the Grants Committee under the Council's supervision. The Society considers applications which will further its objectives (the promotion and advancement of the study of Greek Language, literature, history, art and archaeology in the ancient, Byzantine and modern periods) and makes awards to individuals (principally postgraduates and scholars at the start of their careers), institutions, projects, companies, schools, Summer Schools and school initiatives. As a matter of principle, grants may be made from the Society's Unrestricted Funds, but the Society has Restricted Funds available solely or predominantly for awarding grants, as detailed in Note 1.10 to the Accounts and these are in practice utilised. Two of these Restricted Funds are closely defined in scope.

The Leventis Fund makes awards to schools, summer schools and school initiatives. From the income of the Dover Fund, awards are eligible to be made to research students and scholars within the first five years of their first appointment for books, photography and library/museum/site visits to further the study of the Greek language or the edition or exegesis of Greek texts.). In making the awards, the Council particularly supports applications assisting individual scholars in their work and providing bursaries for teachers and students of Greek and Hellenic Studies at all levels.

Acknowledgement of Past Donations

Council wishes to record its continuing appreciation of donations made and legacies left to the Society over the years, and in particular to the late Irma Short, Rosette Moss, Cosmo Rodewald, Professor R.P. Winnington-Ingram and J.R. Howarth. It also wishes to record its gratitude to the A.G. Leventis Foundation for its generous past and continuing assistance with the costs of Archaeological Reports and the Society's grants to schools.

Statement of Trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2012**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and Charity's constitutive instrument. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved and signed on behalf of the Council

.....

Professor Chris Carey - President

Date :

**INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF
THE SOCIETY FOR THE PROMOTION OF HELLENIC STUDIES**

We have audited the financial statements of The Society for the Promotion of Hellenic Studies for the year ended 31 December 2012 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charity's trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities set out on page 8, the trustees are responsible for the preparation of the financial statements which give a true and fair view.

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB'S) Ethical Standards for Auditors, including "APB Ethical Standard - Provisions Available for Small Entities (Revised)", in the circumstances set out in note 21 to the financial statements.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2012, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities.
- have been prepared in accordance with the requirements of the Charities Act 2011.

**INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF
THE SOCIETY FOR THE PROMOTION OF HELLENIC STUDIES**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

.....

**Larkings (S.E.) LLP
Chartered Accountants
and Statutory Auditor
31 St George's Place
Canterbury
Kent CT1 1XD**

Date:

Larkings (S.E.) LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2012**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
INCOMING RESOURCES					
Incoming resources from charitable activities:					
Subscriptions	2	55,626	-	55,626	58,290
Publishing income	3	114,663	-	114,663	97,130
Academic events income		170	-	170	260
Library income	6	5,536	-	5,536	10,366
Incoming resources from generated funds:					
<i>Activities for generating funds</i>					
Investment income	4	38,905	1,664	40,569	37,185
<i>Voluntary income:</i>					
Grants and donations	5	50,928	6,572	57,500	56,429
Total incoming resources		265,828	8,236	274,064	259,660
RESOURCES EXPENDED					
Costs of generating funds:					
Investment management fees		4,229	-	4,229	1,005
Charitable activities	7	143,453	18,850	162,303	122,531
Governance costs	7	18,250	-	18,250	17,142
Total resources expended		165,932	18,850	184,782	140,678
NET INCOMING RESOURCES BEFORE TRANSFERS		99,896	(10,614)	89,282	118,982
Transfer between funds	17	2,084	(2,084)	-	-
NET INCOMING RESOURCES AFTER TRANSFERS		101,980	(12,698)	89,282	118,982
Net gains/(losses) on investment assets	13	79,723	3,408	83,131	(24,454)
NET MOVEMENT IN FUNDS FOR THE YEAR		181,703	(9,290)	172,413	94,528
RECONCILIATION OF FUNDS					
Total funds brought forward		1,544,358	54,761	1,599,119	1,504,591
TOTAL FUNDS CARRIED FORWARD		1,726,061	45,471	1,771,532	1,599,119

**BALANCE SHEET
AS AT 31 DECEMBER 2012**

	Notes	£	2012 £	£	2011 £
FIXED ASSETS					
Tangible assets	12		495,948		425,813
Investments	13		<u>1,155,757</u>		<u>1,076,474</u>
			1,651,705		1,502,287
CURRENT ASSETS					
Debtors	14	81,161		60,805	
Short term deposit		263		262	
Cash at bank and in hand		<u>118,108</u>		<u>106,536</u>	
		199,532		167,603	
CREDITORS: Amounts falling due within one year					
	15	<u>(73,245)</u>		<u>(64,211)</u>	
NET CURRENT ASSETS					
			<u>126,287</u>		<u>103,392</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
			1,777,992		1,605,679
CREDITORS: Amounts falling due after more than one year					
	16		<u>(6,460)</u>		<u>(6,560)</u>
NET ASSETS					
			<u>1,771,532</u>		<u>1,599,119</u>
FUNDS					
Unrestricted funds			1,726,061		1,544,358
Restricted funds	17		<u>45,471</u>		<u>54,761</u>
TOTAL FUNDS					
			<u>1,771,532</u>		<u>1,599,119</u>

Approved and signed on on behalf of the Council:

.....
Professor Chris Carey
President

.....
Dr D Thomas
Honorary Treasurer

**CASHFLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2012**

	2012		2011
	£	£	£
Net cash inflow from operating activities	26,078		128,832
Capital expenditure			
Proceeds on disposal of fixed assets	-	-	
Payments to acquire tangible fixed assets	<u>(18,353)</u>	<u>(16,439)</u>	(16,439)
	(18,353)		(16,439)
Management of investments			
Purchase of investments	(85,435)	(507,931)	
Investment proceeds	<u>42,100</u>	<u>268,777</u>	
	<u>(43,335)</u>		<u>(239,154)</u>
(Decrease)/increase in cash	<u>(35,610)</u>		<u>(126,761)</u>

Notes to the Cashflow**Adjustments to exclude non cash items**

Net incoming resources	172,413		94,528
Gifts of books and periodicals	(51,811)		(37,242)
Depreciation	29		520
Net gain on investments	(83,131)		24,454
(Increase)/decrease in debtors	(20,356)		(2,179)
(Decrease)/increase in creditors	<u>8,934</u>		<u>48,751</u>
Net cash inflow from operating activities	<u>26,078</u>		<u>128,832</u>

Changes in cash funds

	1.1.12	Cashflow	31.12.12
	£	£	£
Cash held by investment manager	56,320	(47,183)	9,137
Short term deposits	262	1	263
Bank and cash	<u>106,536</u>	<u>11,572</u>	<u>118,108</u>
	<u>163,118</u>	<u>(35,610)</u>	<u>127,508</u>

Reconciliation of net cash flow to movement in net cash funds

	2012		2011
	£		£
(Decrease)/increase in cash in the year	(35,610)		(126,761)
Net funds at 1 January 2012	<u>163,118</u>		<u>289,879</u>
Net cash funds at 31 December 2012	<u>127,508</u>		<u>163,118</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

1 ACCOUNTING POLICIES**1.1 Basis of preparation**

The financial statements are prepared under the historical cost convention as amended by the inclusion of investments at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Charities Act 2011.

1.2 Incoming resources

All incoming resources, including grants receivable and legacies, are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income from subscriptions and publication sales is recorded in the financial statements on an accruals basis.

Royalty income is included in the accounts on a received basis, as at the balance sheet date there is uncertainty as to the timing and measurement of the royalty due to the Charity.

Investment income is recorded in the financial statements by reference to the payment date of the respective dividends. It is divided between restricted funds and unrestricted funds in the percentages shown in 1.11 below.

Library income and expenses represents the amounts relating to the Society in respect of the Joint Library based on the number of members in the Society and The Society for the Promotion of Roman Studies or split equally between the two in line with the agreement between the Societies.

The SOFA includes income relating to gifts in kind. Periodical exchanges included within publication income relates to periodicals received from organisations in return for copies of the Society's publications. Library books gifted included within grants and donations relates to books gifted to the Joint Library included at market value.

Subscription income received up to the balance sheet date for the next calendar year is deferred to the next financial period. Any other income received up to the balance sheet date that relates to the next financial period is also deferred.

1.3 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Support staff costs are apportioned between activities on the following basis: 75% membership, publications and events and 25% governance. Other governance costs are shown where these can be individually allocated to activities. No special apportionment has been made to Grants or Library activities as these are considered so negligible that they are immaterial.

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs relating to statutory audit, other direct costs together with an apportionment of certain support costs as detailed above.

Grants payable are included in the SOFA when the charity has a legal or constructive obligation. A constructive obligation arises where the charity had indicated to a third party that it will undertake certain responsibilities and as a result of these, the charity creates a valid expectation to these third parties that it will discharge these responsibilities.

The charity will only commit to paying a grant when the third party has met certain preconditions. Until such time a contingent liability will be noted in the accounts and not included in the balance sheet.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

1 ACCOUNTING POLICIES (contd)

1.4 Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost of each tangible fixed asset on a straight line basis over its expected useful life as follows:

Office equipment	15% per annum
Computer equipment	33 $\frac{1}{3}$ % per annum
Heritage assets	Nil (see below)

The Society, in conjunction with The Society for the Promotion of Roman Studies, holds heritage assets comprising a substantial collection of library books, periodicals and other historic materials in the Joint Library which, until 31 December 2007, had not been capitalised.

In 2008 the Trustees reviewed this policy and decided to capitalise the library books and periodicals in order to comply with the regulations of the SORP (March 2005). In determining how far back the prior year adjustment should relate to, it was established that the SORP (October 2000) was the first year where it became necessary to capitalise such assets on the balance sheet and therefore this policy has gone back as far as the year ended 31 December 2001. Due to the quantity of assets, the cost of valuing assets acquired prior to this time would be prohibitive.

The library books and periodicals have not been depreciated since their long economic life and high residual value mean that any depreciation would not be material.

1.5 Investments

Investments are recorded at market value in accordance with the SORP. The SOFA includes the net gains and losses arising on revaluations and disposals during the year.

1.6 Stock

Back issues and journals - The Society maintains a back issue stock of journals and some past publications. The Society places no value on these stocks in the financial statements due to the age and limited demand of the stock items held.

1.7 Pension

Certain employees of the charity are entitled to join a multi-employer defined benefits pension scheme. The assets of the scheme are invested separately from those of the charity. Contributions paid to the scheme are recognised in the SOFA in the year of payment.

1.8 Life Subscriptions

Life subscriptions can be received from those members whose age is in excess of 65 years.

Since 1 January 2006, new life member subscriptions received will be recognised over a period of 10 years unless the member dies, when all of the remaining subscription will be released to the SOFA.

1.9 Unrestricted funds

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

1.10 Restricted funds

Restricted funds are funds, which are to be used in accordance with specific restrictions imposed by donors. The aim and use of each restricted fund is set out below:

- *Dover Fund*

The purposes of the fund are to further the study of the history of the Greek language from the Bronze Age to the 15th century AD and to further the edition and exegesis of texts. The fund is purely used for grants to individuals.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

1 ACCOUNTING POLICIES (contd)

1.10 Restricted funds (contd)

- *Centenary Fund*
The fund enables the Hellenic Society Council to award grants to institutions to assist projects and events in the field of Hellenic Studies, and the School's Sub-Committee to support Summer Schools and Classics events for schools.
- *A G Leventis Foundation Fund*
This grant enables the School's Sub-Committee to make grants to school projects and individual schools for the teaching of Greek and Greek civilisation.
- *125th Anniversary Appeal Fund*
The fund enables the society to make grants as part of its 125th schools programme, and to fund anniversary initiatives.
- *Library Reserve Fund*
The fund is held to cover any expenditure arising from unforeseen circumstances affecting the library.
- *Library Book fund*
The fund enables the library to purchase books over the value of the amount budgeted.

1.11 Split of income between funds

The Society's investments are managed as a single pool. The income, profit or loss on disposal and market value of investments is attributable to the various funds as follows, based on the market values of the investment pool (the investment pool being the market value of investments plus net current assets) at the start of each year.

	2012	2011
	%	%
Restricted funds :		
Centenary Appeal	1.40	2.60
Dover Fund	1.70	1.80
A G Leventis Foundation	0.10	0.10
125th Anniversary Appeal	0.90	1.20
Library Reserve Fund	-	-
Library Book Fund	-	-
Unrestricted Fund	<u>95.90</u>	<u>94.30</u>
	<u>100.00</u>	<u>100.00</u>

1.12 Foreign exchange

The Society accounts for foreign currency amounts on a cash basis and as such, any foreign exchange gain or loss or exchange charges are netted against the transaction recorded in the accounting system. As such, no impact of foreign currency conversion is shown in the accounts.

2 SUBSCRIPTIONS

	2012	2011
	£	£
Subscription amounts receivable	50,374	53,484
Gift Aid on subscriptions	3,740	3,435
Life compositions (including release of deceased members)	<u>1,512</u>	<u>1,371</u>
	<u>55,626</u>	<u>58,290</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

3	PUBLISHING INCOME		2012	2011	
			£	£	
	JHS and AR publishing income		57,874	61,387	
	Sales of publications and back volumes		605	971	
	Digital archive income		27,282	6,930	
	Periodical exchanges		11,727	11,464	
	Royalties received		14,257	13,950	
	<i>Archaeological Reports</i> (BSA share of costs)		2,248	1,814	
	<i>Greek Scripts</i> sales		458	408	
	Electronic access income		212	206	
			<u>114,663</u>	<u>97,130</u>	
			<u>114,663</u>	<u>97,130</u>	
4	INVESTMENT INCOME		2012	2011	
			£	£	
	Dividends - equities		34,506	32,164	
	Fixed interest		5,741	3,791	
	Investment account interest		1	123	
	Bank deposit interest		321	1,107	
			<u>40,569</u>	<u>37,185</u>	
			<u>40,569</u>	<u>37,185</u>	
5	GRANTS AND DONATIONS RECEIVABLE	Unrestricted Funds	Restricted Funds	Total 2012	Total 2011
		£	£	£	£
	Grants to publications:				
	To <i>Archaeological Reports</i> from The A G Leventis Foundation	2,497	-	2,497	2,500
	Other grants:				
	The A G Leventis Foundation	-	4,997	4,997	5,000
	Donations:				
	University of Cambridge	500	-	500	500
	Life Members Appeal	-	-	-	805
	Bequest	-	-	-	5,446
	Others	13	-	13	3
	Library: Library Appeal	5,135	-	5,135	14,255
	Book funds	-	1,575	1,575	1,615
	Others	2,699	-	2,699	527
	Library books gifted	40,084	-	40,084	25,778
		<u>50,928</u>	<u>6,572</u>	<u>57,500</u>	<u>56,429</u>
		<u>50,928</u>	<u>6,572</u>	<u>57,500</u>	<u>56,429</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

6	LIBRARY INCOME				2012	2011
					£	£
	Books:					
	Sales of duplicate books				4,987	7,132
	Fines				397	362
	Other income:					
	Sales of slides					-
	Photocopying				203	132
	Postage				670	411
	Adjustment to reflect joint ownership of books				(721)	2,329
					<u>5,536</u>	<u>10,366</u>
					<u><u>5,536</u></u>	<u><u>10,366</u></u>
7	RESOURCES EXPENDED	Membership publications & events	Grants	Library Governance	Total 2012	Total 2011
		£	£	£	£	£
	Direct:					
	<i>Publication costs:</i>					
	Journal of Hellenic Studies	5,332	-	-	5,332	5,821
	Archaeological reports	4,171	-	-	4,171	4,352
	Publications - postage, stationery and printing	80	-	-	80	-
	Grants (note 8)	-	18,850	-	18,850	21,707
	Events costs	1,141	-	-	1,141	1,060
	Library costs (note 9)	-	-	77,077	77,077	48,959
	Website costs	12,646	-	-	12,646	-
	Audit fees	-	-	5,100	5,100	5,200
	Trustee expenses	-	-	1,724	1,724	761
	Meeting costs	443	-	75	518	307
	Support costs:					
	Staff costs	32,347	-	10,783	43,130	41,728
	Office rent	3,059	-	-	3,059	2,406
	Insurance	467	-	-	467	452
	Postage	608	-	203	811	856
	Stationery	401	-	134	535	161
	Photocopying and printing	140	-	198	338	717
	Telephone	10	-	-	10	24
	Computer expenses	1,072	-	-	1,072	1,100
	Professional fees	1,795	-	-	1,795	1,440
	Subscriptions	98	-	33	131	132
	Bank and credit card charges	2,537	-	-	2,537	1,958
	Miscellaneous	-	-	-	-	12
	Depreciation	29	-	-	29	520
		<u>66,376</u>	<u>18,850</u>	<u>77,077</u>	<u>180,553</u>	<u>139,673</u>
		<u><u>66,376</u></u>	<u><u>18,850</u></u>	<u><u>77,077</u></u>	<u><u>180,553</u></u>	<u><u>139,673</u></u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

8 ANALYSIS OF GRANTS	Grants to institutions £	Grants to individuals £
Centenary Appeal Fund (Council Grants)	12,773	-
Leventis Foundation Grant Fund	5,642	-
Dover Fund Grants	-	435
125th Anniversary Appeal Fund	-	-
	<u>18,415</u>	<u>435</u>
Recipients of Institutional grants:	Total £	
Centenary Appeal Fund (Council Grants) :		
University College London - Olympics Event	5,000	
Various other institutional grants all less than £1,000	<u>13,415</u>	
	<u>18,415</u>	
9 LIBRARY COSTS	2012 £	2011 £
Salary contribution	33,224	31,698
Space costs	39,870	13,572
Audit fees	559	630
Salaries - bookkeeping	852	578
Printing and stationery	285	400
Postage	1,038	1,960
Bank charges	596	67
Currency charges	10	-
Library Committee Expenses	75	54
Professional fees	568	-
	<u>77,077</u>	<u>48,959</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

10	STAFF COSTS	2012	2011
		£	£
	The total staff costs were as follows:		
	Salaries	37,315	35,589
	Social security costs	3,041	2,792
	Pension costs	5,564	5,388
		45,920	43,769
		45,920	43,769

No employee earned more than £60,000 per annum.

The Society also bears part of the costs of staff for the Joint Library, who are employed by the University of London. The total cost relating to 5 librarians (2011 - 5) was £77,091 (2011 - £75,471), of which The Society for the Promotion of Roman Studies contribution was 57% (2011 - 58%).

Staff costs total also includes salary and social security costs relating to specific work done which is included in expense headings other than salaries (e.g. Archaeological Reports and Library costs).

During the year, the Trustees did not receive any remuneration (2011 - £Nil). Trustees' expenses were reimbursed as at note 7. The number of Trustees receiving expenses in the year was 8 (2011 - 5).

		2012	2011
		Number	Number
	The average number of employees excluding the above librarians was:		
	Supporting Charitable Activity/Governance	1	1
		1	1
		1	1

11	NET INCOMING RESOURCES	2012	2011
		£	£
	This is stated after charging:		
	Depreciation of tangible fixed assets	29	520
	Auditors remuneration - auditing	5,659	5,830
	other services	1,490	600
		7,178	6,950
		7,178	6,950

12	TANGIBLE ASSETS	Heritage assets	Office equipment	Computer equipment	Total
		£	£	£	£
	Cost				
	At 1 January 2012	425,707	193	1,475	427,375
	Additions	70,164	-	-	70,164
	Disposals	-	-	(677)	(677)
		495,871	193	798	496,862
	At 31 December 2012	495,871	193	798	496,862
	Depreciation				
	At 1 January 2012	-	87	1,475	1,562
	Charge for the year	-	29	-	29
	Depreciation on disposals	-	-	(677)	(677)
		-	116	798	914
	At 31 December 2012	-	116	798	914
	Net book value				
	At 31 December 2012	495,871	77	-	495,948
		495,871	77	-	495,948
	At 31 December 2011	425,707	106	-	425,813
		425,707	106	-	425,813

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

12 TANGIBLE ASSETS (contd)

Heritage assets

The cost of the heritage assets stated above is in respect of books and periodicals acquired since 1 January 2001. The additions relate to 50% of the total cost of library additions, the other 50% being shown in the accounts of The Society for the Promotion of Roman Studies which owns the assets jointly with the Society. The collection of the Joint Library of the Societies is insured with the Institute of Classical Studies' books by the University of London. The Trustees, having taken professional advice, consider that the value of the books is very substantially in excess of that shown in the accounts, chiefly owing to the value of additions to the library prior to 2001.

13 INVESTMENTS

	2012	2011
	£	£
Quoted investments		
Market value at 1 January 2012	1,020,154	805,454
Additions	85,435	507,931
Disposals	(42,100)	(268,777)
Net investment gains/(losses)	<u>83,131</u>	<u>(24,454)</u>
Market value at 31 December 2012	<u>1,146,620</u>	<u>1,020,154</u>
Investments are represented by:		
Fixed Interest	221,165	172,876
UK Equities	247,356	225,005
Overseas Equities	<u>678,099</u>	<u>622,273</u>
	1,146,620	1,020,154
Cash	<u>9,137</u>	<u>56,320</u>
	<u>1,155,757</u>	<u>1,076,474</u>
Historical cost at 31 December 2012	<u>927,875</u>	<u>882,230</u>

The trustees consider individual investment holdings in excess of 5% of the portfolio value to be material; the investments exceeding this at 31 December 2012 were as follows:

3,484 Veritas Global Equity Income Fund	<u>540,748</u>	<u>502,094</u>
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14 DEBTORS

	2012	2011
	£	£
Trade debtors	332	120
Due from The Society for the Promotion of Roman Studies	13,061	-
VAT	-	835
Accrued income	<u>67,768</u>	<u>59,850</u>
	<u>81,161</u>	<u>60,805</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

15 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2012 £	2011 £
Trade creditors	14,215	26,078
Due to The Society for the Promotion of Roman Studies	-	2,123
Other creditors	-	475
VAT	4,675	-
Deferred income	29,640	27,337
Accruals	24,715	8,198
	<u>73,245</u>	<u>64,211</u>
	<u><u>73,245</u></u>	<u><u>64,211</u></u>
16 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	2012 £	2011 £
Life compositions:		
At 1 January 2012	6,560	7,461
Received during the year	1,412	470
	<u>7,972</u>	<u>7,931</u>
Transfer to income and expenditure account	1,512	1,371
At 31 December 2012	<u>6,460</u>	<u>6,560</u>
	<u><u>6,460</u></u>	<u><u>6,560</u></u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

17 RESTRICTED FUNDS	125th Anniversary Appeal Fund £	Dover Fund £	Centenary Appeal Fund £	A G Leventis Foundation Fund £	Library Reserve Fund £	Library Book Fund £	Total £
At 1 January 2012	10,567	20,303	16,399	968	3,618	2,906	54,761
Investment income	365	690	568	41	-	-	1,664
Donations/ grants receivable	-	-	-	4,997	-	1,575	6,572
Charitable expenditure	-	(435)	(12,773)	(5,642)	-	-	(18,850)
Gains on investments	748	1,413	1,164	83	-	-	3,408
Transfer	-	-	-	-	-	(2,084)	(2,084)
At 31 December 2012	<u>11,680</u>	<u>21,971</u>	<u>5,358</u>	<u>447</u>	<u>3,618</u>	<u>2,397</u>	<u>45,471</u>

The purposes of each restricted fund are set out in detail in accounting policy note 1.10.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Fund £	Restricted Funds £	Total 2012 £	Total 2011 £
Tangible fixed assets	495,948	-	495,948	425,813
Investments	1,120,188	35,569	1,155,757	1,076,474
Current assets	189,630	9,902	199,532	167,603
Current liabilities	(73,245)	-	(73,245)	(64,211)
Long term liabilities	(6,460)	-	(6,460)	(6,560)
Net assets at 31 December 2012	<u>1,726,061</u>	<u>45,471</u>	<u>1,771,532</u>	<u>1,599,119</u>

19 PENSION SCHEME

The Charity participates in a multi-employer defined benefits pension scheme, (Universities Superannuation Scheme), operated by the University of London. As a result it is not possible or appropriate to identify the assets and liabilities of the scheme which are attributable to the Charity.

In accordance with the latest actuarial valuation of the scheme, as at March 2011, the scheme's assets were sufficient to cover 92% of its liabilities. Following this valuation the standard contribution rate to be borne by the charity is to be increased from 16% to no more than 20.1%.

The superannuation charge for the year represents contributions payable to the scheme of £5,564 (2011 - £5,388).

20 CONTINGENT LIABILITIES

Prior to 31 December 2012 up to £2,140 (2011 - up to £8,067) of grant awards were conditionally approved for payment during future periods and are dependent upon the applicants satisfying certain conditions (such as the event taking place or the funds being required) and therefore constitute contingent liabilities.

In accordance with an agreement with the University of London, The Society for the Promotion of Hellenic Studies and The Society for the Promotion of Roman Studies have jointly committed to make a contribution towards the Joint Library costs until 31 July 2014. With the exception of office space costs which will be split in proportion to the actual space occupied, the contribution will be split in the relevant proportions based on the number of members in each Society. The initial total contributions agreed subject to the University of London's fulfilment of obligations specified in the agreement were for £30,000 p.a. towards library books and binding, £73,008 p.a. towards library and office space costs and to contribute towards the librarians' salaries according to an agreed formula.

The amounts initially specified in the agreement are to be amended in line with inflation. Owing to the method in which the costs are split between the Societies it is not possible to reliably estimate the actual contribution payable by each Society in future years as it is dependent on the number of members each has in the given year. The agreement has been given effect only from August 2011 as certain of the University of London's agreed obligations were still in the process of fulfilment at that point: the University has not sought to charge the Society under the agreement for the period prior to August 2011. In the opinion of the Officers of the Society, certain of the University of London's obligations under the agreement are still not completely fulfilled, and this may affect the Society's payments under the agreement in the future.

21 APB ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other charities and companies of our size we use our auditors to assist with the preparation of the financial statements.

**JOINT LIBRARY ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

INCOME AND EXPENDITURE ACCOUNT	Total		Roman Society		Hellenic Society	
	£	£	£	£	£	£
			57.0%		43.0%	
INCOME						
Income from charitable activities						
Sales of duplicate books	*	9,975	4,988		4,987	
Fines	#	923	526		397	
Photocopying	#	473	270		203	
Postage	#	1,558	888		670	
				6,672		6,257
		12,929				
Publication income						
Hellenic Society periodicals exchanged	*	9,811	4,905		4,906	
Roman Society periodicals exchanged	*	13,642	6,821		6,821	
				11,726		11,727
		23,453				
Voluntary income						
Gifts of books	*	80,167	40,083		40,084	
General donations	#	6,277	3,578		2,699	
Gift aid claimed on general donations	#	-	-		-	
Appeal donations	*	8,539	4,270		4,269	
Gift aid claimed on appeal donations	*	1,732	866		866	
Restricted donations	*	2,520	1,260		1,260	
Gift aid claimed on restricted donations	*	630	315		315	
				50,372		49,493
		99,865				
Income		<u>136,247</u>		<u>68,770</u>		<u>67,477</u>
EXPENSES						
Rent of space	#	92,722	52,852		39,870	
Library staff salaries	#	77,266	44,042		33,224	
Accountancy	#	1,300	741		559	
Bookkeeping	#	1,982	1,130		852	
Printing and stationery	#	663	378		285	
Postage	#	2,413	1,375		1,038	
Bank charges	#	1,386	790		596	
Currency charges	#	24	14		10	
Library committee expenses	#	174	99		75	
Professional fees	#	1,320	752		568	
				102,173		77,077
		179,250				
Adjustment to reflect joint ownership of books				(721)		721
Operating surplus/(deficit)		<u>(43,003)</u>		<u>(32,682)</u>		<u>(10,321)</u>
STATEMENT OF CASH DEFICIT						
Deduct capitalised items						
Book and periodical purchases	*	(28,064)	(14,032)		(14,032)	
Book binding	*	(8,643)	(4,322)		(4,321)	
Gifts of books	*	(80,167)	(40,083)		(40,084)	
Periodicals exchanged	*	(23,453)	(11,726)		(11,727)	
				(70,163)		(70,164)
		(140,327)				
Cash deficit for the year		<u>(183,330)</u>		<u>(102,845)</u>		<u>(80,485)</u>

* - total split equally between the Societies

- total split between the Societies based on the proportion of members in the prior year

**JOINT LIBRARY ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2012**

BALANCE SHEET EXTRACTS	Total		Roman Society		Hellenic Society	
	£	£	£	£	£	£
TANGIBLE FIXED ASSETS						
Balance brought forward		851,413		425,706		425,707
Additions						
Book and periodical purchases	28,064		14,032		14,032	
Book binding	8,643		4,322		4,321	
Gifts of books	80,167		40,083		40,084	
Periodicals exchanged	23,453		11,726		11,727	
		140,327		70,163		70,164
Balance carried forward		<u>991,740</u>		<u>495,869</u>		<u>495,871</u>
 RESTRICTED RESERVES						
	Reserve	Books	Reserve	Books	Reserve	Books
Balance brought forward	7,237	5,811	3,619	2,905	3,618	2,906
Received during the year	-	3,150	-	1,575	-	1,575
Investment income	-	-	-	-	-	-
Expended during the year	-	(4,169)	-	(2,085)	-	(2,084)
Balance carried forward	<u>7,237</u>	<u>4,792</u>	<u>3,619</u>	<u>2,395</u>	<u>3,618</u>	<u>2,397</u>

This page does not form part of the statutory accounts